

RECORDS RELEASE FORM

To: _____

School: _____

Address: _____

City: _____ State: _____ Zip: _____

Applicant's Name: _____ Applying for Grade: _____

The student listed above has applied for admission to Renbrook School. In order to give careful consideration to this applicant, we request:

- A copy of the student's complete transcript, records, and evaluations, including grade reports from the current school year
- Teacher comments
- Standardized test results including most recent CMT results
- Any other documents which you deem appropriate

We would appreciate your prompt response to this request.

Thank you very much.

Parent or Guardian

I hereby authorize the school to release this information to the Admission Office of Renbrook School and to permit the school staff to speak with Renbrook School staff as deemed appropriate by Renbrook School.

Signature of Parent or Guardian _____ Date _____

Parents

Please complete and sign this form and submit to your child's current school.
The school should then send this form and records to Renbrook School.